

**DEPARTMENT OF LABOR AND EMPLOYMENT**  
**PROFESSIONAL REGULATION COMMISSION**  
**REGION III**  
Provincial Capitol Compound, Barangay Sto. Niño City of San Fernando, Pampanga  
**FINAL ANNUAL PROCUREMENT PLAN FOR FY 2024-NON CSE per GAA**

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 310100100001000 310200100001000 310200100002000 310200100004000 310300100001000	Common Supplies/Equipment available at PS	ORD, FAD, LRD, REGULATION	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	1,178,254	1,178,254.42		Various supplies and equipment available at PS-DBM
100000100001000 310100100001000 310200100001000 310200100002000 310200100003000 310200100004000	Paper Materials And Products	ORD, FAD, LRD, REGULATION	NO	Shopping/ NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	231,324	231,324.28		Special Paper Legal,180gsm, white 10's; Corrugated Box; Note Pad, Stick On, for signature; PRC Mailing Envelope; Reproduction of Stationery with PRC Logo (A4 &Legal); Customized PERRC Box; Specialty Paper for Certificates; Sticker Paper
310200100002000 310100100001000 310200100004000	Office Equipment And Accessories And Supplies	LRD, REGULATION	NO	Shopping/ NP-53.9 - Small Value Procurement	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	452,261	452,260.94		Ballpen (Blue & Red); PRC Dry Seal; Glue, 1010g; Permanent Marker, Twin; Plastic Envelope; Certificate Holder; Battery, 9V; Biometric Fingerprint Attendance Machine; 3 in 1 Colored Printer;Office Paper Shredding Machine; Heavy Duty Vacuum Cleaner; Split-Type Aircon, 2.5HP; Microwave Oven; Refrigerator; Photocopier Machine; Projector Screen With Tripod; Wall Projector Screen; Generator Set; Sphygmomanometer Blood Presssure with Stethoscope; Customized Acrylic Signages; Double Sided Tape; Certificate Holder/Frame
310100100001000 310200100004000	Furniture and Fixtures	LRD,	NO	Shopping/ NP-53.9 - Small Value Procurement	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	383,029	383,029.28		Vertical Steel Filing Cabinet, 4-layer; Mobile Pedestal, 3-drawers with Lock; Pillow; 3-in-1 Bedsheet; Cooking Wares; Electric Stove; Executive Table; Long Table
100000100001000	Procurement of Purified Drinking Water	FAD	NO	NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	13,500	13,500.00		Water consumption-drinking water in RO, Service Centers and CPR
100000100001000	Fire fighting equipment/supplies	FAD	NO	NP-53.9 - Small Value Procurement	3rd quarter	N/A	3rd quarter	3rd quarter	GoP	5,600	5,600.00		Refill of Fire Extinguishers
100000100001000	Health Supplement/ Medicines Expenses	FAD	NO	Shopping	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	16,000	16,000.00		Loperamide, Betadine wound sol'n, Medioplast Band Aid 100/Box, Cotton, Paracetamol, Spirit of Ammonia, 30 ML; Gauze Bandage; Biogesic; Medical Tape; Neozep; Bioflu, Mefenamic Acid
100000100001000 310200100002000 310200100004000 310200100001000	Cleaning Equipment and Supplies	FAD, LRD, LEGAL	NO	Shopping	1st quarter	N/A	1st quarter	1st quarter	GoP	20,402	20,401.88		Dishwashing Liquid ,250ML- 1L; Fabric Conditioner 900ML; Dishwashing Double Sided Sponge; TRASHBAG (M,); Bathroom Deodorizer; Brush with Handle; Bleach; Cloth Doormat




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100000100001000 310300100001000	ICT equipment and devices and Accesories	FAD; ICT	NO	Shopping	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	25,606	25,606.00		LAN Tester; RJ 45 Connectors (PASS-THROUGH); UTP Rubber Boots, CAT 6 ETHERNET CABLE (300m); Computer Keyboard; Pointer for Projector
100000100001000 310200100002000 310200100004000	Consumables NOT available at PS	FAD,LRD, REG	NO	Shopping/Direct Contracting	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	552,023	552,023.20		DUPLO INK G14;TONER CART, HP M607 (CF237A) Black Laserjet; TONER CART, (CF276A) Black Laserjet; Toner Cart, Samsung ML-3710ND; Brother dye refill ink (BT D60 BK); Brother dye refill ink (cyan, Magenta and yellow); Brother Toner, TN-2480, Black; Fuji Photocopier Toner; HP107A, Black
100000100001000 310200100002000	Fuel, Oil, and Lubricants Expense	FAD, REGULATION	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st quarter	N/A	1st quarter	1st quarter	GoP	219,000	219,000.00		POL requirements of PRC vehicles
100000100001000 310100100001000 310200100001000 310200100002000	Provision for Postage, Courier and Delivery Service for Regional Office 3	ORD,FAD, LRD, REGULATION	NO	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	1st quarter 2024	1st quarter 2024	GoP	147,000	147,000.00		Courier of documents, supplies and equipments to PRC Central Office and Regional Offices from PRC Regional Office 3; Service Centers- OSSCO-Palayan, Starmills; My Metro Town Mall and any additional service center to be opened.
100000100001000 310100100001000	Provision of Janitorial services for Regional Office 3	FAD, LRD	NO	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	1st quarter 2024	1st quarter 2024	GoP	616,000	616,000.00		Procurement of Janitorial services provider
100000100001000 310100100001000	Provision for Security Services for Regional Office 3	FAD, LRD	YES	Public Bidding	4th Quarter of 2023	4th Quarter 2023	1st quarter 2024	1st quarter 2024	GoP	1,174,000	1,174,000.00		Procurement of Security services provider
100000100001000	Water Expenses	FAD	NO	Direct Contracting	1st quarter	N/A	1st quarter	1st quarter	GoP	24,000	24,000.00		Supplied by PRIME WATER
100000100001000 310100100001000	Electricity Expenses	FAD, LRD	NO	Direct Contracting	1st quarter	N/A	1st quarter	1st quarter	GoP	852,000	852,000.00		Supplied by SFELAPCO and for Off-site Offices
100000100001000 310100100001000 310200100001000 310200100002000 310200100001000	Representation Expenses	FAD, LRD, LEGAL, REGULATION,	NO	Shopping & NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	457,000	457,000.00		Representation Expenses during official meetings/workshop/oath taking, RBAC Meetings; GAD activities; PRC Anniversary; MidYear and Year-End activities; Attendance to Court Hearings.
100000100001000 310200100002000	Training Expenses	FAD, REGULATION	NO	NP-53.5 - Agency-to-Agency/ NP-53.9 - Small Value Procurement	2nd quarter	2nd quarter	2nd quarter	2nd quarter	GoP	210,000	210,000.00		Provision of Training Materials and Services (in-house and outside trainings) for Learning and Development Intervention; RBAC Seminars
100000100001000	Communication expenses	FAD	NO	Direct Contracting	1st quarter	N/A	1st quarter	1st quarter	GoP	123,000	123,000.00		Internet Subscription, Landline/Mobile, other subscription expenses
100000100001000	Taxes, Duties and Licenses	FAD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	6,000	6,000.00		LTO Registration renewal of PRC Vehicle
100000100001000	Fidelity Bond Premiums	FAD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	34,000	34,000.00		Fidelity Bond for disbursing, collecting and supply officer.
100000100001000	Insurance Expenses	FAD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	60,000	60,000.00		Payment for Insurance Premiums fo PRC Vehicles and Property Plant & Equipment.
100000100001000 310100100001000	Other General Services	FAD, ORD, LRD	NO	NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	480,000	480,000.00		Provision of Seven (7) Job Order. Notary of Public Documents
310100100002000	Rent-Motor Vehicles	LRD	NO	NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	75,000	75,000.00		Payment of vehicle rentals during the conduct of Licensure Examinations.
310100100002000	Rents - Building and Structures (School Rental)	LRD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	1,565,000	1,565,000.00		Payment of venue during the conduct of Licensure Examinations.



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100000100001000	Repairs and Maintenance- Printing Equipment (SE)	FAD	NO	NP-53.9 - Small Value Procurement	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	10,000	10,000.00		Payment of repairs and maintenance of office equipment (SE)
100000100001000	Repairs and Maintenance- Printing Equipment (CO)	FAD	NO	NP-53.9 - Small Value Procurement	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	20,000	20,000.00		Payment of repairs and maintenance of duplicator machines and other equipments under CO.
100000100001000	Repairs and Maintenance- Motor Vehicles	FAD	NO	NP-53.9 - Small Value Procurement	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	30,000	30,000.00		Payment of repairs and maintenance of PRC Region 3 vehicles.
CAPITAL OUTLAY					NONE								
GRAND TOTAL										8,980,000	8,980,000.00		

Prepared by: RBAC Secretariat

  
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RBAC Secretary

  
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